



**TRI-CITY MENTAL HEALTH
GOVERNING BOARD**

**September 19, 2012
4:45 p.m.**

MEETING LOCATION

2008 North Garey Ave, Suite 1B – Pomona, CA

Meeting Contact: Jesse Duff Extension 3131

Public Participation. Members of the public are invited to speak on any matter on or off the agenda. If the matter is an agenda item, you will be given the opportunity to address the legislative body when the matter is considered. If you wish to speak on a matter which is not on the agenda, you will be given the opportunity to do so at the Public Comment section.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Tri-City Mental Health Center to all or a majority of the Tri-City Governing Board less than 72 hours prior to this meeting are available for public inspection at 2008 N. Garey Avenue in Suite 1C during normal business hours.

AGENDA

CALL TO ORDER

ROLL CALL

1. CONSENT CALENDAR

All items listed under the Consent Calendar are considered to be routine and will be enacted at one time by one motion. Governing Board members may pull an item for discussion and remove the item from the Consent Calendar for separate consideration. Anyone wishing to speak to items on the Consent Calendar, whether a member of the Board or public, is requested to do so at this time.

- A. Approval of Minutes from Governing Board Meeting of July 18, 2012.

2. APPROVAL OF RENEWED MEMBERSHIP TO TRI –CITY MENTAL HEALTH COMMISSION - BETSEY MACLAREN

As per Article IV Section E. Term of Office of the Mental Health Commission Bylaws, members may be reappointed to additional three-year terms by action of the Governing Board. The term of appointment for Commissioner Betsy MacLaren expired in June 2012. Ms. MacLaren has submitted a new application and would like to continue her membership on the Commission.

Recommendation: Staff recommends that the Governing Board approves the re-appointment of Betsey MacLaren to the Mental Health Commission for a three-year term retroactive to June 2012.

3. APPROVAL OF RENEWED MEMBERSHIP TO TRI –CITY MENTAL HEALTH COMMISSION – DAVETTA WILLIAMS

As per Article IV Section E. Term of Office of the Mental Health Commission Bylaws, members may be reappointed to additional three-year terms by action of the Governing Board. The term of appointment for Commissioner Davetta Williams will expire in October 2012. Ms. Williams has submitted a new application and would like to continue her membership on the Commission.

Recommendation: Staff recommends that the Governing Board approves the re-appointment of Davetta Williams to the Mental Health Commission for a three-year term.

4. RESOLUTION TO APPROVE AND ADOPT CLASS SPECIFICATION AND SALARY RANGE FOR THE POSITION OF PUBLIC OUTREACH AND HOUSING MANAGER

The role of the Public Outreach Coordinator has evolved in scope and will include supervisory management of the Agency's professional and supportive staff assigned to housing and public outreach activities. The Public Outreach Coordinator job title is being changed to Public Outreach and Housing Manager and the job description revised.

Recommendation: Staff recommends that the Governing Board approves Resolution 362 establishing the position of Public Outreach and Housing Manager to the listing of classification of General Service Employees as herein submitted.

5. DETERMINATION AND APPROVAL OF MENTAL HEALTH SERVICES ACT REVERSION CALCULATION IN ACCORDANCE WITH THE STATUTE.

In order for Tri-City Mental Health Center to determine if it has any MHSA funds that should be reverted to the State, the Executive Director and Chief Financial Officer request that a method for the computation of the dollar amount of reversion be determined and approved by the Governing Board.

Recommendation: Staff recommends that the Governing Board approves Resolution 363 adopting the Aggregate Method for calculating reversion of MHSA funds be utilized in determining when MHSA funds are required to revert to the Mental Health Services Act Fund as herein submitted.

6. APPROVAL OF THE HOUSING DEVELOPMENT TO BE DEVELOPED BY CLIFFORD BEERS HOUSING ; APPROVAL OF A PRELIMINARY MEMORANDUM OF UNDERSTANDING AND APPROVAL OF A PURCHASE OPTION AGREEMENT WITH CLIFFORD BEERS HOUSING FOR PROPERTY OWNED BY TRI-CITY MENTAL HEALTH CENTER LOCATED AT 2018 N. GAREY AVE. POMONA.

The Governing Board approved the Comprehensive Housing Master Plan in September 2011. Staff is recommending that Tri City Mental Health Center enter into partnership with Clifford Beers Housing to develop 38 units of permanent supportive housing.

Recommendation: Staff recommends that the Governing Board (A) give conceptual approval of the project; and (B) approve the Memorandum of Understanding between Clifford Beers Housing for the development of the multiple site project; and (C) approve the purchase Option Agreement; and (D) approve Resolution 364 as herein submitted.

7 REPORTS

- A. Executive Director
- B. Chief Financial Officer
- C. Director of Clinical Program Services
- D. Director of Operations
- E. Manager of Best Practices
- F. MHSA Manager

8. GOVERNING BOARD DISCUSSION ITEMS

Members of the Governing Board are encouraged to provide comments or ask questions about the community's mental health needs, services, facilities, and special problems.

9. PUBLIC COMMENT

10. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Existing Litigation, Government Code § 54956.9(a): 1 Case

Paul Crane v. Tri-City Mental Health Services, Case No. BC 489674, Los Angeles County Superior Court

11. ADJOURNMENT